

Full-Time Officer Group (FTOG)

13:00 – 14:00, (Zoom)

Present

Wei-Lun Chen, International Officer **(IO)** (Chair)
 Danielle Murinas, Postgraduate Officer **(PGO)**
 Mikey Brown, President **(President)**
 Jules Singh, Education Officer **(EO)**
 Aaliyah Simms, Welfare & Community Officer **(WCO)**
 Josephine Conway, Activities and Employability Officer **(AEO)**

Also in Attendance

Jo Thomas, CEO **(JT)**
 Sam Jones, Executive Assistant **(SJ)** (note taker)

Apologies

George Christian, Sports Officer **(SO)**

No	Item for Discussion	Notes	Action
1	Minutes from 06.06.2022	The minutes dated the Monday 6th June 2022 were approved as an accurate record of the meeting. JT asked about progress on the planned Graduation Hardship activity. The EO noted ongoing discussions with the Guild Advice team. The minutes of the previous meeting were approved as an accurate record of the previous meeting.	Approved Noted Noted
2	Items for Campus Services Meeting (28.06.22)	The Officer Team discussed arrangements for the upcoming Campus Services Meeting. The Officer Team suggested including the following on the agenda; • Food and Drink prices • Commonwealth Games planning. • Support for Students in accommodation over the summer period. • Update on Pritchett's Park development.	Noted Noted
3	Officer Handover Planning.	The Officer Team discussed progress on their handover documents and handover meetings with the incoming FTO team. The WCO noted positive discussions at the most recent UEB/Guild meeting. The PGO updated on recent meetings with the PGO and EO-elect. The Officer Team noted a planned deadline of the 4th July for final handover documents to be circulated.	Noted Noted

		SJ to circulate an updated Officer Training calendar.	Noted
4	Items for JUC (20.06.22) and Registrar's Meeting (21.06.22)	The Officer Team discussed arrangements for the upcoming meetings; <u>Joined Up Conversations</u> • Guild Events and Welcome Week update. • 'Change In Mind' Campaign • Freedom of Speech Bill • Guild 'Graduation Hardship' activity plans. <u>Registrar's Meeting</u> • Student Cost of Living Pressures. • Social Media Pages discussions. The AEO agreed to collate notes on Guild Events for Joined Up Conversations and circulate to the Officer team.	Noted Noted Noted
5	Graduation Ceremonies	The Officer Team updated the graduation ceremony calendar.	Noted
6	Student Council Member	The IO updated the Officer Team on arrangements for the second Guild Officer position of University Council, noting that for the last several years, the Guild's second Student position on University had been either the International Officer or Postgraduate Officer. The Officer Team discussed their views on the fulfilment of the role for 2022/23. The WCO, AEO, PGO and EO proposed that the International Officer-Elect fulfil the role of IO, to represent international students' interests. The President noted the benefit to University Council's diversity of putting forward the International Officer. The Officer Team agreed to fill to second Guild Officer role on University Council with the International Officer for 2021/22. SJ to respond to the University to inform them.	Noted Noted Noted
7	Officer Statements	The President noted the University's recent publication of a statement declaring a climate emergency. The President noted that several generations of Guild Officers had lobbied the University to commit to a climate emergency declaration, and the achievement was a significant win for student campaigners over recent years. The President noted their expectation that the University's investments in fossil fuels would be further reduced over the coming years, trending towards 0%, which was a significant 'win' for the Guild's Fossil Free campaign. The Officer team agreed to draft a statement in response, noting the achievement of the Guild in lobbying the University to improve its sustainability policies.	Noted Noted Noted

		The Officer Team discussed a Guild statement in response to recent developments with the University's investigations into historical conversion therapy at Birmingham.	Noted
8	Officer Key Meetings	The Officer Team discussed their key meetings for the coming week: President – SPRC, University Sustainability Town Hall meeting, Appointments Panel. SO – n/a. IO – Engagement Committee, International Student T&F Group. PGO – University Senate, Introductory meeting with Graduate School staff, Appointments Panel. EO – University Senate, SAPC, Timetabling group. WCO – COSS CQAAC, Meeting with Student Services, Registry interviews. AEO – Misconduct Committee, 1:1 CEO, Redbrick Proofing, A/L.	Noted Noted Noted Noted Noted Noted Noted
9	Schools/ Colleges/ Dubai Update	The EO updated the Officer Team on developments with the case of a cohort of nursing students seeking accommodation over the summer while still on NHS placements. The EO noted that the University had agreed to a reduced fee of £20 per night for accommodation during a portion of the affected period, however due to the Birmingham Commonwealth Games in August, space in University accommodation was limited during those weeks. The AEO updated on the issue following discussions at a recent MDS meeting.	Noted
10	Guild Communications & Social Media	The Officer team noted the following items for promotion via the Guild's Communication channels: • Grad ball Tickets • Pride Month promotion. • Officer Team Last Month – <i>Officers to review 'Wins'</i>.	All
11	Part Time Officers	No Items noted.	Noted
12	AOB	SJ to include 'Officer Team Achievements' on the agenda for next week's FTOG meeting. JT asked about FTO availability for the upcoming University Open Day on Saturday 25th June. The IO, President and EO put themselves forwards to attend.	Noted Noted