

FULL TIME OFFICER GROUP MINUTES

12:00pm, Online

Present

Josh Dooler, Sports Officer **(SO)** (Chair)
 Millie Gibbins, Welfare & Community Officer **(WCO)**
 Ryan Ginger, Activities and Employability Officer **(AEO)**
 Amanda Sefton, Education Officer **(EO)**
 Tobiloba Adeyemi, Postgraduate Officer **(PGO)**

Also in Attendance

Jo Thomas, Chief Executive **(JT)**
 Sam Jones, Executive Assistant **(SJ)** (note taker)

Apologies

Joshua Williams, President **(President)**
 Joanne Park, International Officer **(IO)**

The Chair opened the meeting at 12:10

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 27.04.20	The minutes from the last meeting held on 27 th April 2020 were approved as an accurate record of the meeting.	Approved
2	AOB	<p>The EO noted plans for the Virtual Neighbourhood.</p> <p>The EO noted proposals for Student Reps positions to be added to Society Committees.</p> <p>The AEO updated the officer team on arrangements for the virtual presentation of the annual Guild Awards. The AEO asked Officers to finalise their presentation videos for C&M.</p> <p>The SO noted that UB Sport were continuing to work on sports events refunds, with progress towards providing cash refunds for students.</p> <p>The SO noted a campaign proposal from Greenwich Student's Union regarding a fee waiver for nursing and medical students who have been drafted into the NHS for their final year. The SO noted an open letter across the UK, to be delivered to the Universities Minister. The EO noted that the Government continued to refuse any refunds of fees. The AEO noted that the Guild should continue to support the NUS national campaign on fees waivers. The Officer Team agreed to support the open letter.</p> <p>The PGO noted arrangements for a Post-Graduate 'Town Hall' meeting had been delayed due to staff availability. The WCO suggested the PGO host the 'Town Hall' meeting.</p>	<p>Noted</p> <p>Noted</p> <p>All</p> <p>Noted</p> <p>Agreed</p> <p>Noted</p>

3	Incoming Officer Team	<p>The Officer Team discussed arrangements for the induction of the new officer team. JT noted that inductions were likely to happen remotely, and suggested that Incoming Officers begin handover meetings sooner than in previous years.</p> <p>JT noted that Accommodation would be available if necessary for Outgoing/Incoming Officers if required when the building reopened.</p> <p>JT asked Officers to reach out to their incoming counterparts to arrange early handover due to the unusual working environment.</p> <p>The EO suggested arranging education handover meetings with the incoming PGO and EO. PGO and EO to discuss.</p>	<p>Noted</p> <p>Noted</p> <p>All</p> <p>PGO/EO</p>
4	UEB/Guild Meeting	<p>The Officer Team discussed the upcoming UEB/Guild meeting. The EO noted the need to further discussions about the University's COVID-19 education arrangements outside the meeting.</p> <p>The PGO suggested discussing provisions for postgraduate research and teaching provision during the campus lockdown. The PGO noted that communications to PG students had been poor compared to undergraduates.</p> <p>The SO suggested discussing arrangements for Sports Centre events and refunds.</p> <p>The SO suggested a broader update on the Guild's continuing events and services, including the Virtual Neighbourhood.</p> <p>The Officer Team discussed possible arrangements for Welcome Week and the timeline for the reopening of campus, implications on student housing. The WCO noted that social distancing would be extremely hard to maintain in close quarters student accommodation. The WCO noted that student accommodation would face financial difficulties if there was a 'second wave' of the outbreak.</p> <p>The AEO suggested discussing arrangements for digital teaching provision for a continued closure in September. The SO noted high figures for student's deferring. The EO noted that a reduction in intake may be followed by an increased intake year in 2021/22. The AEO noted that the social element of the student experience would be significantly impacted, including recruitment for student groups.</p> <p>The EO noted the possibility of a virtual Vice-Chancellor's Question Time during the closure of campus.</p> <p>The EO noted the need for student consultation on changes to course provision for 2020/21.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

8	Virtual Neighbourhood	The Officer Team discussed arrangement for the Virtual Neighbourhood an upcoming events. The AEO noted plans for a virtual film club, with a different society hosting a film each week.	Noted
9	Diaries	The Officer Team discussed their diaries for the coming week.	Noted
10	Manifesto Updates & Priority Campaigns.	The WCO noted ongoing work on De-stressival. The EO noted that student were now able to define their preferred pronouns on the University's online systems.	Noted Noted
11	Guild Engagement/ Social Media	The Officer team discussed the current communications plans.	Noted
12	Schools/College/ Dubai Update	No Items noted.	Noted
13	Part Time Officer Update	No Items noted.	Noted
14	Officer Training & Development	The Officer Team discussed the upcoming Officer strategy afternoon.	Noted

The meeting closed at 13:05

Signed

Date